## **Board Service Commitment Letter**

I, \_\_\_\_\_\_, recognizing the important responsibility I am undertaking in serving as a member of the Board of Directors of The Professional Golfers' Association of America ("PGA"), hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as a Board Member.

The organization will be governed by individuals elected or appointed by their Districts. Independent Directors will be selected for their experiences and personal attributes. Once selected, each individual shall be required to fulfill his/her fiduciary duty with care and loyalty in the best interest of the PGA and the members and constituents it serves. The following characteristics will be utilized in selecting people to serve.

My role: I acknowledge that my primary roles as a Board Member are 1) to contribute to defining the organization's mission and governing the fulfillment of that mission, and 2) to carry out the functions of the office of board member as stated in the bylaws.

My role as a Board Member will focus on the development of policies that govern the implementation of institutional plans and purposes. This role is separate and distinct from the role of the Chief Executive Officer, who determines the means of implementation.

**My commitment:** I will exercise the duties and responsibilities of this office with integrity, collegiality, and care.

## Pledge

- To establish as a high priority my attendance at all meetings of the Board, the Annual Meeting, District Meetings, Section Meetings within the District that I represent, Leadership Conferences, Special Meetings and Committees on which I serve.
- To be prepared to discuss the issues and business addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand.
- To maintain the confidentiality of what is said or observed at Board meetings.
- To work with and respect the opinions of my peers who serve on this board.
- To always act for the good of the membership and the organization.
- To represent the PGA in a positive and supportive manner at all times and in all places.
- To observe the parliamentary procedures and display courteous conduct in all board and committee meetings.
- To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with board policy.
- To avoid conflicts of interest and to adhere to the PGA's Conflict of Interest Policy.
- To support in a positive manner all actions taken by the Board even when I am in a minority position on such actions.
- To agree to serve on at least one committee or task force and participate in the accomplishment of its objectives.
- To participate in the annual strategic planning retreat, board self-evaluation programs, and board development workshops, seminars, and other educational events that enhance my skills as a board member.

If, for any reason, I find myself unable to carry out the above duties as best I can, I agree to resign my position as a Board Member.

Signature	Date